

2 November 54

MEMORANDUM TO: Colonel White  
25X1A6a SUBJECT : Interim [REDACTED] Mission Table of Organization

1. There is presented for approval an interim T/O for the [REDACTED] Mission. It is indicated that a final revised T/O will be submitted about 1 January 1955. The interim T/O is needed for slotting purposes prior to the firming up of a T/O.

2. The presentation authorizes the establishment of [REDACTED] positions. The [REDACTED] positions include [REDACTED] directly corresponding to positions taken from [REDACTED] Headquarters and the [REDACTED] Composite Unit (the two elements being combined to form the [REDACTED]). 59 of the former positions have been dropped and replaced by [REDACTED] positions with different job titles. The table below indicates the increases and decreases in grades resulting from the substitutions.

<u>Decreases</u>	<u>Increases</u>
2 - GS-4	1 - GS-6
9 - GS-7	2 - GS-11
11 - GS-9	5 - GS-12
	4 - GS-13
	2 - GS-15
	1 - GS-16

3. No ceiling adjustment is required. Personnel has approved classification on an interim basis and have indicated they feel an on-grade reduction should be effected in the proposed classification of 16 positions. The approval of the T/O's presented would appear to cause a \$12,100 increase in FY 1955 and \$18,060 in FY 1956; there are sufficient funds in the FE Division budget to cover the increased cost.

4. Mr. Garrison suggested that positions number 64 and 65 be changed from Property and Supply Officer and Supply Officer, respectively, to Logistics Officer, inasmuch as the duties involved at an installation of this type are much broader than matters pertaining only to supply.

5. The proposed administrative setup calls for the following:

Document No. <u>15</u>	Deputy for Administration	3
No Change In Class. <input type="checkbox"/>	Personnel Section	3
<input type="checkbox"/> Declassified	Finance Section	5
Class. Changed To: TS S C	Property and Supply Section	8
Mr.: HR TC-2	Security Section	2
Date: 30/11/78	Medical Section	1
By: 051	TOTAL	22

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6. The Administrative Officer was proposed as a GS-15, however, Personnel feels it should be a GS-14. The presentation supporting the request for an increase leaves much to be desired from the classification point of view. Do you want to take a position on this matter? If so, we could probably furnish some advice to the FE Division as regards the presentation to be used when subsequent submission is made in January 1955.

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7. Recommend approval of the interim T/O for the [REDACTED] Mission.

[REDACTED]

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